

THE NAVAJO NATION
FISCAL RECOVERY FUNDS **REQUEST FORM & EXPENDITURE PLAN**
FOR **NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Pinedale Chapter Date prepared: 12/01/2022

Chapter's mailing address: PO Box 03 Churchrock, NM 87311 phone/email: (505) 786-2208 website (if any): www.pinedalegov.org

This Form prepared by: Titus Nez phone/email: titusnez@pinedalegov.org
Community Services Coordinator (505) 786-2209
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Home Improvements

Chapter President: Ruby Tsosie phone & email: rubytosie@pinedalegov.org

Chapter Vice-President: Clara J. Daye phone & email: claradaye@pinedalegov.org

Chapter Secretary: Sarah Jackson phone & email: sarahjackson@pinedalegov.org

Chapter Treasurer: Sarah Jackson phone & email: sarahjackson@pinedalegov.org

Chapter Manager or CSC: Titus Nez phone & email: titusnez@pinedalegov.org

DCD/Chapter ASO: Guarena Adeky phone & email: gadeky@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

document attached

Amount of FRF requested: 733,528.5 FRF funding period: 07/15/2022 - 09/30/2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The Pinedale Chapter will be using the funds to purchase building materials, and fixtures to renovate, and improve homes within the community. The Chapter has identified families within the Pinedale Chapter service area that will receive these improvements. Home Improvements will assist those families in need with safe weatherized home to shelter in place as COVID-19 pandemic is in effect, that were and are still impacted by the COVID-19 pandemic such as inadequate or failed infrastructure, lost of employment, lost of home and life.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This project will benefit Pinedale community households in need of major home improvements such as replacing old plumbing, address exposed electric wires, structural assessment, roofing, foundation repaired, and improvements to heating and cooling units.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

Program(s) or Project(s) by December 31, 2026:

Phase 1 - Identify and select clients based on COVID-19 related needs (Dec. 2022), Phase 2 - Assist DCD with vendor selection, bid, etc. (Jan. 2023 to Aug. 2023), Phase 3 - Purchase and Install building materials (Sept. 2023 to April 2024) Phase 4 - Inspection and close-out of project (May 2024 to July 2024)

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Pinedale Chapter Officials and Administration including the President, Vice-President, Secretary/Treasurer and Community Services Coordinator), and Navajo Nation Division of Community Development, and NNFRF.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The operations and maintenance will be each homeowner(s) responsibility. Pinedale Chapter will encourage home owners training with C.H.I.D.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Housing Support: Other Housing Assistance 2.18. Pinedale Chapter selected this category because community members in need of major improvements are greatly affected by the COVID-19 pandemic.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

- 1. Chapter Resolution
- 2. Client list

Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: 
signature of Preparer/CONTACT PERSON

Approved by: 
signature of Chapter President (or Vice-President)

Approved by: _____
signature of CSC

Approved by: _____
signature of Chapter ASO

Approved to submit for Review: _____
signature of DCD Director

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: _____ Project Title: <u>Home Improvements</u> Project Descriptor <u>Assist individual homes within the Pinedale Community with major home improvements to ensure safe and adequate living space during the COVID-19 pandemic</u> Check one box: <input type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification	PART II. Project Information Project Type: _____ Planned Start Date: _____ Planned End Date: <u>9/30/2026</u> Project Manager: <u>DCD/ARPA</u>
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PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																								Expected Completion Date if project exceeds 8 FY Qtrs.											
	FY _____												FY _____													Date										
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.				O	N	D	J	F	M					
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M						
Phase 1: Identify and select clients based on COVID-19 pandemic needs																																				
Phase 2: Assist DCD with vendor selection and material purchasing																																				
Phase 3: Purchase and install building materials																																				
Phase 4: Inspection and close-out of project																																				
PART V.	\$			\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL											
Expected Quarterly Expenditures	104,789.78	104,789.78	104,789.78	104,789.78	104,789.78	104,789.78	104,789.78	104,789.78	104,789.78	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	104,789.75	\$733,528.56					

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 01 of 04
BUDGET FORM 1

PART I. Business Unit No.: _____ Program Title: Pinedale Chapter Division/Branch: Communtiy Development
 Prepared By: Titus Nez, CSC-Pinedale Chapter Phone No.: (505) 786-2208 Email Address: titusnez@pinedalegov.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A)	(B)	(C)
						NNC Approved Original Budget	Proposed Budget	Difference or Total
NNFRF - CJN-29-22	FY 2023	733,528.56	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance		0	733,528.56	
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	733,528.56	0
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:				
				Total # of Vehicles Budgeted:				
				TOTAL:		\$733,528.56		100%

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Solatsa Jim-Martin APPROVED BY: Dr. Pearl Yellowman
 Program Manager's Printed Name Division Director / Branch Chief's Printed Name

 Program Manager's Signature and Date Division Director / Branch Chief's Signature and Date

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: _____ Program Name/Title: Pinedale Chapter

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement: Identify and select clients based on COVID-19 related needs Program Performance Measure/Objective: Select a majority of clients in need of a manufacture home	3							
2. Goal Statement: Assist DCD with vendor selection, and purchase materials Program Performance Measure/Objective: To assist DCD with vendor and purchase building materials			3		3		3	
3. Goal Statement: Purchase building materials and install them Program Performance Measure/Objective: Purchase building materials and install them in all the affected homes							3	
4. Goal Statement: _____ Program Performance Measure/Objective: _____								
5. Goal Statement: _____ Program Performance Measure/Objective: _____								

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

_____ Division Director/Branch Chief's Printed Name
 _____ Division Director/Branch Chief's Signature and Date
 _____ Program Manager's Printed Name
 _____ Program Manager's Signature and Date

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

PART I. PROGRAM INFORMATION:

Business Unit No.: _____ Program Name/Title: Pinedale Chapter

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

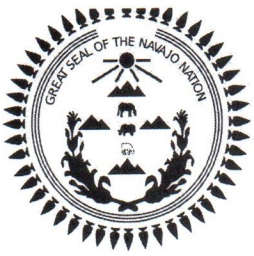
PART III. PROGRAM PERFORMANCE CRITERIA:	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement: Purchase building materials and install them								
Program Performance Measure/Objective: Purchase building materials and install them in all the affected homes	3		3					
2. Goal Statement: _____								
Program Performance Measure/Objective: _____								
3. Goal Statement: _____								
Program Performance Measure/Objective: _____								
4. Goal Statement: _____								
Program Performance Measure/Objective: _____								
5. Goal Statement: _____								
Program Performance Measure/Objective: _____								

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

_____ Solatsa Jim-Martin Program Manager's Printed Name	_____ Dr. Pearl Yellowman Division Director/Branch Chief's Printed Name
_____ Program Manager's Signature and Date	_____ Division Director/Branch Chief's Signature and Date

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:			
Program Name/Title: _____		Pinedale Chapter	Business Unit No.: _____
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
	8000 Public Assistance This project will benefit Pinedale community households in need of major home improvements such as replacing old plumbing, address exposed electric wires, structural assessment, roofing, foundation repaired, and improvements to heating and cooling units.	733,528.56	733,528.56
TOTAL		733,528.56	733,528.56



THE NAVAJO NATION PINEDALE CHAPTER

P.O. BOX 03 CHURCHROCK, NM 87311
TELEPHONE (505) 786-2208 FAX (505) 786-2211
E-MAIL: INFO@PINEDALEGOV.ORG
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Ruby Tsosie,
PRESIDENT

Clara J. Daye,
VICE-PRESIDENT

Sarah Jackson,
SECRETARY/TREASURER

Wilbur Murphy
LAND BOARD

Edmund E. Yazzie,
COUNCIL DELEGATE

PINEDALE CHAPTER

RESOLUTION NO: PDC-2022-11-018

PINEDALE CHAPTER IS IN SUPPPORT AND APPROVING TO ACCEPT THE FISCAL RECOVERY FUNDS OF ONE MILLION, FOUR HUNDRED, SIXTY-SEVEN DOLLARS AND FIFTY-SIX CENT (\$1,000,467.56) WHICH IS A PROVISION OF AMERICAN RESCUE PLAN ACT. TO IMPEMENT THE FRF FUNDS FOR THE PURPOSE OF CHAPTER PROJECTS. IN ADDITION, HONORABLE EDMUND YAZZIE WILL RECEIVE ADDITIONAL FUNDS WHICH IS DISTRUBTED BETWEEN SIX (6) CHAPTERS.

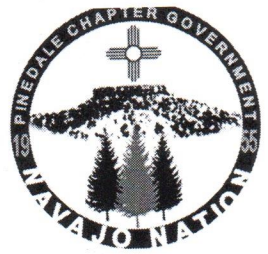
WHEREAS:

1. The Pinedale Chapter is a Certified Chapter of the Navajo Nation in accordance to Navajo Tribal Council Resolution CJ-20-55, and further recognized as a local government entity with the responsibility and authority to implement community programs and projects that will benefit the Pinedale Chapter community with responsibility and accountability to community members; AND
2. The Pinedale Chapter pursuant to Navajo Nation Code: Title 26, the Navajo Nation Local Governance Act, is a local governance certified chapter of the Navajo Nation through resolution No. LP08-106-2010; AND
3. The Pinedale Chapter as a duly government certified chapter which delegated the governmental authority within its chapter boundaries with respect to local matters consistent with Navajo laws, including customs and traditions, allow chapters to make decisions to govern with responsibility and accountability to community membership; AND
4. The Pinedale Chapter will be responsible for the efficient management and administration of the RFR funds which will be budgeted for the following purposes:
 - a. \$733,528.56 – Purchase Manufacture Home
 - b. \$733,528.00 – Home Improvement (Major/Minor Improvement)
 - c. Total Budget - \$1,000,467.56 = Solely given to Pinedale Chapter
Following ARPA/FRF funds listed is divided between 6 chapters by Council Delegate Edmund Yazzie
 - d. \$420,000.00 – Water Line Projects (NTUA)
 - e. \$250,000.00 – Solar Panels
 - f. \$246,480.00 – Powerline Services (Continental Divide Electric)
 - g. \$6.2 Million – Bathroom Projects



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- h. \$2 Million – Housing
- i. \$4.1 Million - Broadband

5. The Pinedale Chapter to educate the community members. Provide regular updates on the progress of FRF projects. Develop, maintain, and update appropriate social media platforms to provide timely and accurate information on the status of the Navajo Nation FRF projects; AND
6. The Pinedale Chapter will collect requests, expenditures plans and budgets to submit to Navajo Department of Justice (DOJ) for eligibility review; AND
7. The Pinedale Chapter will ensure the efficient management and be accountable for all funds provided to the Navajo Nation FRF office, including submitting financial reports, progress reports and preparing budgets; AND
8. The Pinedale Chapter will coordinate with outside entities on the planning, design, advertising, reporting, and contracting of FRF funding projects; AND
9. The Pinedale Chapter will develop and maintain a schedule of all FRF funded projects, monitor projects progress, and ensure that projects will be completed on time as not to forfeit any federal funding; AND

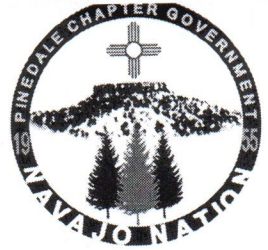
NOW, THEREFORE BE IT RESOLVED THAT:

1. Pinedale Chapter will support and approve to accept the \$1,000,467.56 and additional funds allocated to Honorable Mr. Edmund Yazzie which he divides between his district chapter of six (6).
2. The funds of \$1,000,467.56 will be divided in the following:
 - a. \$733,528.56 – Purchase Manufacturing Homes
 - b. \$733,528.00 – Home Improvement for Major/MinorE. Other FRF funds are allocated between Mr. Honorable Edmund Yazzie will be applied for our community needs.
3. The Pinedale Chapter is receiving this ARPA/FRF allocation and its once in a lifetime opportunity to improve the quality of life for our people now and future generations.



THE NAVAJO NATION PINEDALE CHAPTER

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CERTIFICATION

WE, hereby certify the foregoing resolution was duly considered by the Pinedale Chapter and a duly called chapter meeting at the Pinedale Chapter house, Navajo Nation (NM) at which a quorum was present and that the same was passed by a vote of 12 in favor, 0 opposed and 3 abstention on this 16th day of November 2022.

Motion 1st: Clara J. Daye

Motion 2nd: Celeste Murillo

Ruby Tsosie
Ruby Tsosie, President

Clara Daye
Clara Daye, Vice President

Sarah Jackson
Sarah Jackson, Secretary/Treasurer